PENNSYLVANIA UNEMPLOYMENT COMPENSATION (PA UC) QUARTERLY TAX FORMS

- Form UC-2, Employer's Report for Unemployment Compensation (below)
- Form UC-2A, Employer's Quarterly Report of Wages Paid to Each Employee
- Form UC-2INS, Instructions for Completing PA UC Quarterly Tax Forms
- Form UC-2B, Employer's Report of Employment and Business Changes (reverse side)



REIMBURSABLE ACCOUNTS: Even when the employee contribution rate is zero, reimbursable employers are still required to file a tax report each quarter to report wages paid. Reimbursable employers are not required to complete items 4 and 5 on Form UC-2.

<u>PA Form UC-2</u>, <u>Employer's Report for Unemployment Compensation</u>. This form is machine-readable. Information MUST be **typewritten or printed in BLACK ink.** Do not use dashes or slashes in place of zeros or blanks.

If **typed**, disregard the vertical bars in the shaded areas, type a consecutive string of characters, left justified, with decimal only. Do not use commas (,) or dollar signs (\$). Font size MUST be a minimum of 10 pt.

12345678 90

1234567

If **hand printed**, print legible numbers within the data entry boxes provided. **DO NOT** close the 4 or cross the \emptyset and 7. **DO NOT** fill in commas or decimal points.

Do not staple anything to this form. Photocopy this report for your records. Do not photocopy this form for use. Detach below and return with your payment. To report any changes to your account, complete the form UC-2B.

